



21st November 2023

Dear Parents and Carers,

As you will be aware the school is closed to students for a Year 7 and 8 Review Day on **Tuesday 5th December**. This will be an opportunity to speak to your child's form tutor and review the latest Progress and Commitment Report with them. This is a hybrid event with appointments available in school between 8:30 and 11:30 and online using the SchoolCloud system from 11:50 to 15:20

To access SchoolCloud simply go to this address and submit the information required. There is no app or software that needs to be downloaded.

https://gladesmore.schoolcloud.co.uk/

If you encounter problems logging on please email <u>parentalevents@gladesmore.com</u> with a screenshot if possible.

A parent's guide is attached to this letter. There is also a very useful video guide at <u>https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call</u>

I would advise you to make your appointments as soon as possible to ensure that you get an appointment that is convenient to you.

Once on the system you see that the Review Day will be listed as a Parents "Evening". You will be able to make an appointment with your child's form tutors. You will need to select either the online or in school sessions. You won't be able to make appointments with their subject teachers on this occasion but there will be opportunities to do so later in the school year. There will be no appointments with Ms Irish or Mr Cato. If you have something that you need to discuss with your child's Head of Year then please contact them as you usually would.

There is an option to invite another person to the call. This may be useful if two parents want to be in on the call but will be in different locations or you would like an older sibling or other relative to be involved.

We look forward to seeing you at the Review Day.

Regards

Nick Willis

Assistant Headteacher

