

## School Admissions

[OP3.1a]

Gladesmore Community School does not handle its own admissions this is dealt with by the LB Haringey.

All information relating to school admissions in Haringey can be found at  
[www.haringey.gov.uk/schooladmissions](http://www.haringey.gov.uk/schooladmissions)

Parents can apply online from 1st September for a school place for the following September for:

- Reception
- Infant/Junior
- Secondary Transfer

Parents must apply to the borough where they live and can list up to 6 schools (which can be located anywhere in England). Paper forms are available on request.

In-year applicants need to apply to the borough where their school of preference is located.

### Benefits of online admissions for parents/carers include:

- An instant receipt for the application
- It is quick to complete and can be amended at any time until the deadline
- There are prompts and drop down menus to help guide through the application
- Online applicants will receive their outcome online; they will NOT receive an offer letter in the post. They will be notified of their outcome by email and they will have the option of viewing a generic letter with information on the waiting and their right of appeal on the Haringey website. Paper applicants will still receive an offer letter in the post.

## Secondary Transfer Admissions

**Deadline – 31 October**

**Offer day – 1 March**

### In Year Admissions

- Haringey in-year application forms are available in schools and there is an online in-year **e-form**.
- Haringey residents may list up to six Haringey schools on their Haringey application in the order they most prefer them.
- Residents living outside Haringey can also apply to Haringey schools by completing the Haringey in-year application.
- Haringey residents wishing to apply for a school outside Haringey will need to contact the borough the school is located in for details on how to apply.

## Contact details for parent/carers

Telephone	Email Address
0208 489 1000	<a href="mailto:schooladmissions@haringey.gov.uk">schooladmissions@haringey.gov.uk</a>

